

CHaRM Recycler
Full or Part Time – Non-Exempt

Email application to recycle@ecocycle.org

Eco-Cycle, one of the oldest and largest nonprofit recycling organizations in the nation and a leader in resource conservation and Zero Waste, seeks a staffer to support the activities of the Center for Hard-to-Recycle Materials (CHaRM). The CHaRM Recycler is a full-time position located in Boulder, CO, and includes a combination of equipment operation (such as a basic baler), forklift work (experience preferred but not required), and customer service (answering questions, helping people unload their cars). Continuous on-the-job materials and equipment operation training provided.

EXPECTED SCHEDULE

Hours will occur in alignment with CHaRM hours of operation: Mon–Sat, 9:00 am–5:00 pm.

Shifts will generally occur from 8:30–4:30 (opening shift) or 9:30–5:30 (closing shift).

JOB RESPONSIBILITIES

- Provide direction and guidance to CHaRM customers to ensure they comply with material quality standards and communicate the impacts of contamination.
- Conduct quality control of all received materials at all phases of CHaRM operations: collection, processing, and shipping.
- Maintain CHaRM public drop-off lane in a safe and orderly condition.
- Operate a variety of material processing equipment, including balers, conveyors, forklifts, pallet jacks, etc.
- Direct and assist customers as needed and be alert for safety hazards.
- Provide courteous and professional customer service at all times.
- Keep all unloading areas (CHaRM lane and commercial unloading area) free of debris.
- Assist self-hauling commercial customers in unloading accepted materials for processing.
- Maintain forklift operator's certificate in good standing (training and certification provided by Eco-Cycle).
- Perform regular safety checks and preventive maintenance on forklifts and equipment.
- Perform all the above tasks in coordination with small yard crew by maintaining good communication and relationships with fellow Eco-Cycle staff.
- Other duties as assigned.

QUALIFICATIONS

- A demonstrated personal commitment to the environment, to reuse/recycling, and an interest in conserving natural resources.
- Public-facing customer service-oriented experience.
- Good team player—able to communicate problems and suggest practical solutions.
- Some general knowledge of equipment/machinery/tools.
- Certified forklift operator experience or other large equipment experience preferred. On-the-job training in equipment operation will be provided.
- Must be able to lift a minimum of 40 pounds repeatedly.
- Job requires performing physical labor safely and includes significant time driving a forklift daily.
- Job also requires working outdoors in all weather conditions in addition to working in a warehouse.
- Must be 18 years of age or older.

COMPENSATION

This is an hourly position with a starting rate of \$17.50 per hour.

Benefits may include:

- Paid time off, including vacation and sick leave.
- 7 paid holidays.
- Employer match for health/dental insurance and 403b retirement savings.
- Employer paid life and disability insurance.

TO APPLY

Interested candidates should fill out the [editable pdf application](#) (or go to bit.ly/ecocycle-application) and email the completed application to recycle@ecocycle.org. The position will remain open until filled. No phone calls or drop-ins, please.

Eco-Cycle is proud to be an Equal Opportunity Employer and workplace. We seek to recruit, develop, and retain the most talented people from a diverse candidate pool to better serve our mission of bringing Zero Waste to all communities. We celebrate, support, and thrive on diversity and are committed to creating an inclusive environment for all employees and volunteers. Eco-Cycle prohibits discrimination and harassment of any kind. Eco-Cycle employment decisions are based on job requirements and individual qualifications, without regard to race, religion, color, national origin, gender, sexual orientation, gender identity and expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.